Date: March 11, 2014

Present: D. Viesel, Chair; C. Allen, Vice Chair; E. Phillips, J. Swenson, M. Haley, Secretary

Excused:

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| Topic | Discussion | Follow-up |
| Call to Order: 8:04 PM |  |  |
| Minutes, February 11, 2014 | Technical issues at secretarial end, including purchase of new equipment, involved loss of notes. Recreated with help from entire team. | M. Haley will try to become more proficient in Windows 8 asap. Will forward notes for posting to Town Clerk. |
| Public Input | None this session | None |
| Old Business | Policy changes – Discussion as to whether or not to bring the two policy changes (adopting the Family Members as per town policy, and changes regarding Fair and Equal Treatment to the Board of Selectmen, probably the May meeting. Joan has been re-wording much of the policy, not changing the intent of the policy, but making the wording less ambiguous. Agreed that all would review the current policy prior to next meeting, come prepared to discuss and make changes. Joan will continue to rework, including the Family Member listing. All are invited to do the same. Motion to for policy review prior to submission to Board of Selectmen by Joan Swenson. Seconded by Monica Haley. Passed Monica raised the issue regarding one of the initial intents of the committee: Preparing an educational tool for new members. All agreed that this is a worthwhile venture, not to be forgotten. Ellen organized assignments for future preparations. | Everyone is to read, cogitate and be prepared to openly discuss at next meeting.As noted aboveAssignments:Duty to Disclose – MonicaNo improper use of town property – JoanNo unauthorized use of confidential information – MonicaNo improper conditioning of gifts – JoanFair and Equal Treatment – EllenNo investments that conflict with duties – Monica No nepotism – CarolDuty to disclose ad avoid conflicts of interest – DotDuty to recuse - Dot |
|  Next Meeting: April 8th, 2014 7PM, Library |  |  |
| Motion to adjourn | By Carol Allen, seconded by Joan Swenson.Passed |  |
|  |  | Respectfully SubmittedMonica Haley |